

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 17, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 10, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 17, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$266.11 + 226,018.15 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 17, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$672,229.60 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

\$240.00 – 901.1212.5202 – Medicare Special Projects – Common Pleas Court

\$11,476.63 – 651.6050.5901 – Other Expenses Unclaimed Money - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Fund Transfer:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for FUND TRANSFER:

\$28,675.15 – 101.1105.5609- ALGT Interest – Treasurer
TO

201.0000.4705 – ALGT Interest – Treasurer

\$2,330.02 – 101.1105.5611 – Special Projects Assessment Interest – Treasurer
TO

901.0000.4707 -Special Projects Assessment Interest - Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: December January 10th Agenda
 - Lot split variance request on road frontage – PPG Incinerator – Will be pursued as an adjoining parcel transfer.
 - Replat – Clark’s Lake Shores Subdivision (Lot 9) – approved
 - Rickenbacker Parkway East Extension to Airbase Road - approved
 - Stonerock Road Subdivision Section 2 proposal adds 2 new lots to the existing road front subdivision. – approved pending Health Dept. approval
 - Rezoning for lot splits along SR 316 (Agricultural to Residential) – Recommended denial based on concerns for access, as well as easement that bisects the proposed lots for future transmission lines.
- Outstanding Plats:
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- Lot Splits:
 - Approved 3 lot splits in the last week, 8 open applications currently.

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- No current auction items listed on Govedeals.com
- No new hire packets were sent out this week. The part-time and full-time custodial positions are still posted.
- The issuance of new health insurance cards was pending. Boxes received with new insurance cards Friday, January 13th.
- Mr. Rogols provided a maintenance update.
 - The generator system at the fairgrounds is 100% commissioned and running. PDI generator is awaiting new gas lines.
 - Engineer's Office had repair to the furnace. There is a roof leak and Durable Slate to inspect this week. Inspection by One Red Slate Roofing is pending. The quote for the Water leak in Chris Mullins' office is pending from Coon Construction.
 - State elevator inspections were last Thursday, all passed except the Engineer's Office. In operational the last two years and never repaired. Elevator solutions to repair today.
 - Back flow inspections were last Friday. Twenty-three passed and three failed. Two failures at the courthouse (to be repaired this week) and one at the Pickaway County Sheriff's Office (being repaired during sewer projects).
- The water damage at Heritage Hall Office Area damage claim filed with photos. IPS lenel server estimated at \$15,000.
- Permit finally approved for courthouse fire alarm system.
- Mr. Rogols is scheduling a meeting with IPS.
- Mr. Rogols reported damage to the old deg kennels at the Dog Shelter. A tree fell on the kennels and fence over the weekend. The old kennels will be disposed of.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Mr. Adkins is still waiting on Central Square to migrate their equipment to the new network.
- IT met with Darktrace to go over the Darktrace alerts at the SO during its learning phase. The number and severity of alerts have been low.
- IT is in the new learning phase of Darktrace for the county.
- April, Gary and I were not able to meet this week to establish a Cyber Security/ Incident Response Committee. Plan to reschedule.
- Continuing the work of defining ACLs for our network.
- Continued the wire terminations at the EOC. We rebuilt 3 laptops and will be rebuilding one desktop at the EOC.
- Received SOS/BOE Tenable Scan showing vulnerabilities scan results. Will be working on mitigating those findings and where suitable I plan to implement these same mitigations on the county side.
- Mr. Adkins is meeting with IPS Wednesday at the courthouse discussing wiring needs. Specifically dealing with the library.
- Applied all the Microsoft updates and verified the BOE desktops were able to maintain their Kerberos connection with the domain. Microsoft appears to have fixed the issues created by their last month's patch.
- Mr. Adkins has a line to terminate for the Prosecutor office and a new line to be run and terminated for the Title department.
- Eric has worked with an officer from another department to set up forms in Zercher to replace the Affidavit Maker forms. Affidavit Maker is down due to ransomware at Municipal Court.
- IT had issues creating the CSR for the SSL Certificate to allow remote access for cruisers. Mark and I worked on this Sunday and resolved the issue.

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer provided a Position Description for a new Kennel Attendant.
- Mr. Custer suggested a new fee schedule with an increase for adoption and microchip fees. Senior dog adoption rate will be decreased. Boarding shall increase to \$10.00 per day.
- A discussion was held regarding the call that came in for a large number of dogs with one owner.

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Fire Chief meeting
- Next week Petroleum pipeline training
- General Information
 - Working with Pickaway County Sheriff's Office on fire run cards – Scioto, Harrison and Pickaway Townships complete. Waiting for Sheriff's Office to implement.
 - Working with law enforcement and MARCS to create a standardized radio system template.
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Pickaway County Sheriff's Office fiber connection conversion – Progressing. Presentation from Motorola.
 - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
 - Developing a model for School Safety Plans – Letter to Ohio School Safety Commission.
 - Review of the County Emergency Operations Plan complete. Received State review documents. Editing underway.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement approved. Negotiating with grant coordinator on process.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance. Tabled.
 - Unknown if an MOU exists for EMA dues. Tabled.
 - CERT volunteer description – ORC 4123 creates worker compensation liability.

In the Matter of
Resolutions for Grants from ODOT Preliminary
Legislation LPA for Engineer's Office to Receive Funds
For Install/ Upgrade Guardrail for Various Locations:

Commissioner Harold Henson offered the motion to approve the following resolution, seconded by Commissioner Gary Scherer:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-011723-5
PID Number 107411
PIC-CR-GR FY2023
ODOT Agreement Number 37581

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

**TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

This project proposes to install/ upgrade guardrail at various locations in Pickaway County.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Resolutions for Grants from ODOT Preliminary
Legislation LPA for Engineer’s Office to Receive Funds
For Install Pavement Markings on Various Routes:**

Commissioner Harold Henson offered the motion to approve the following resolution, seconded by Commissioner Gary Scherer:

**PRELIMINARY LEGISLATION
RC 5521.01**

**Resolution Number: PC-011723-6
PID Number 107746
PIC-CR-VAR PM FY2023
ODOT Agreement Number 38010**

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to install pavements markings on various routes in Pickaway County.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Job & Family Services Contract Listing:

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following contract listing:

Pickaway County Job & Family Services

New or Amended Contracts
October 2022 – December 2022

PCJFS New or Amended Contracts Oct - Dec 2022				
Organization/Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Pickaway Ross CTC	GED Tests	10/1/2022	9/30/2023	\$40 per PRC approved client
Integrated Services	Epic Grant	9/30/2022	9/29/2023	\$13,746.40
Spires Pest Control	Pest Control for APS	11/1/2022	10/31/2023	1 bedroom \$189-209; 2 bedroom \$209-229; 3 bedroom \$229-249
Kids Count Too	Purchased Foster Home	12/1/2022	6/30/2023	\$90.00 per diem
Cedar Grove Residential Treatment	Purchased Foster Home	12/1/2022	6/30/2023	\$850.00 per diem
Westside Media	Webhost & Website Maintenance	1/1/2023	12/31/2023	\$65.00/hour maintenance and \$149.00/year for hosting fee
Workforce Services Unlimited	Monitoring Services	1/1/2023	12/31/2023	\$70.00/hour; not to exceed \$3000.00
Jackson Transportation	Transportation Services (Net/Snap/Tanf/PCSA)	1/1/2023	12/31/2023	\$4.15 per mile
BPS	Rightfax Support	3/1/2023	2/29/2024	\$1,979.38 annual
Sivic Solutions	Software Maintenance	1/1/2023	12/31/2023	\$6500/year
Pickaway County Prosecutor	Attorney Services	1/1/2023	12/31/2023	Reimbursement of Salaries and payroll costs.
PICCA	Transportation Services (Net/Snap/Tanf/PCSA)	1/1/2023	12/31/2023	\$2.02 per mile

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed a replacement refrigerator request from Senior Center. Estimated cost of \$5,122.48. Purchase could be paid through ARP funds.
- Ms. Dengler provided updated photos for the sewer project at the Sheriff's Office.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Sheriff Hafey reported that car #6520 (Ford Explorer) was officially totaled by the insurance company.
- The Sheriff's Office is commencing basement cleaning this week. A dumpster was delivered this morning. They are working with Robert Adkins, IT Department and Marc Rogols.
- They are receiving two 2017 Harley Davison Motorcycles for ceremonial purposes. They can be utilized for law enforcement as well. The units are already equipped.

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Mental Health decals have been added to Corporal Levi Freeman's cruiser.

Deputy Hempstead discussed the 2023 projected schedule with five additional deputies. There are currently 19 deputies that work on the Road Patrol. It has been that total at since 2013. The schedule will have a lieutenant or sergeant on staff during all shifts. They currently have newer/ younger staff and having a lieutenant or sergeant on staff helps with experience and guidance. The west side of Circleville is growing, causing higher traffic along State Route 104. The new six positions would be for corporal road patrol positions. They are getting more equipment for detectives for more updated software for investigations. The equipment will be paid for through a grant. Southern Point draws a bulk of the Sheriff's attention. They receive a lot of domestic complaints, theft and run of stop signs. The cost is estimated at \$600,000 for the six new positions with insurance cost and outfitting.

In the Matter of
Economic Development and American Rescue Plan Funding:

Ryan Scribner, Pickaway Progress Partners, started the discussion with a thank you for the contribution of ARP funds allocation to PCCF. The group has tried to stay focused on what is the most impactful for Pickaway County as a group. The Community Planning total request is \$1,000,000.

- **Smart Growth Initiative:** Pickaway County is in the midst of an historic period of growth and change. As part of one of the fastest growing metropolitan areas in the county, our community leaders are faced with new opportunities and challenges almost daily. The Smart Growth Initiative will provide the opportunity for the sharing of ideas and best practices, the crafting of shared versions and the development of tools and resources to help realize our community's greatest potential.

Resources secured could support:

- Educational forums
- Land use plans
- Zoning code updates
- Infrastructure planning, grant writing and lobbying
- "Toolbox" development

- **Partnerships for Workforce Development:** Create organizational partnerships to promote reemployment expansion, retention, future workforce preparedness, education, and training. To-date utilization: Pickaway County College & Career Night, Pickaway WORKS Manufacturing Day, Pickaway WORKS Skilled Trades Fair, Pickaway WORKS Health Science Camp, Pickaway WORKS Student Ambassadors Group.

Resources secured support a series of Small Business Development workshops and training opportunities for Chamber members, including but not limited to:

- Leadership Development
- Financial Literacy Training, including Quickbook Support
- Microsoft Office and/or Google Training
- Technology Support
- Social Media and Branding Workshops

- **Capacity Building Grants:** Capacity-building grants offer nonprofits the ability to work on new strategies and improve processes and systems to provide more efficient and competent organizations. With this type of investment into sustainability, nonprofits can move into a position where they have a better capacity to serve the county with a greater impact.

Examples of eligible projects include:

- Technology upgrades
- Board and/or staff development
- Establishing or upgrading a volunteer management system
- Planning an external marketing and communication strategy

Commissioner Scherer shared that another way of support is the work of getting broadband. Christy Mills, Pickaway WORKS addressed that the schools are working in any way they can to set pathways for students to step out into Pickaway County for employment.

TUESDAY, JANUARY 17, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- *Ryan Scribner, Jenna Woods, Pickaway County Community Foundation, Krista Bower, Pickaway County Chamber of Commerce, Nathan Wilson Pickaway County Visitors Bureau, Alexis Conrad Pickaway Progress Partners and Christy Mills, Pickaway WORKS.*

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending January 14, 2023.

A total of \$1,065.00 was reported being collected as follows: \$300 in adoptions; \$255 dog license; \$750 in kennel license; \$10 in additional kennel license; \$40 in owner turn-ins and \$385 in private donations.

Three (3) stray dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk